

TEXAS LUTHERAN UNIVERSITY

Volunteer/Unpaid Intern Position  
Description

Volunteer Name: \_\_\_\_\_ SS# \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Working Title: \_\_\_\_\_

Name of Sport or Program: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Work Schedule: \_\_\_\_\_

Description of Duties: (you may attach a brief description to this form, if more space is needed).

Special Skills or Licenses Required:

I have read this position description and understand that my volunteer/intern service at Texas Lutheran University is without pay or benefits. TLU retains the right to control the volunteer/intern job function, how and when it is performed, and the duties of the work.

\_\_\_\_\_  
Volunteer Worker's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director's Signature

\_\_\_\_\_  
Date

Cc: Human Resources  
Department Copy