

Blumberg Memorial Library Agreement for Use of Library Equipment

TLU students, faculty, or staff who wish to borrow equipment are required to complete a signature card affirming that they have read this agreement (pages 1 and 2) and agree to its terms.

Circulating Equipment

Equipment is loaned for use in classes or by official TLU organizations only. Equipment is not loaned for personal use.

Equipment may be borrowed for a maximum of three days. Some equipment may be limited to Library Use Only or Two-Hour Reserve.

The library cannot ensure availability of equipment for walk-in patrons who have not made reservations.

Condition of equipment is checked when it is returned to ensure that it is still in working order.

The undersigned borrower(s) agrees to the following terms:

1. I understand that I am ***personally responsible*** if equipment or items are lost, stolen, or damaged.
2. For laptops, I understand that any personal files must be saved on my TLU "Y" drive, a CD, a flash drive, or other external media. Files saved to the laptop are automatically erased when the laptop is shut down or restarted.
3. I will immediately notify a library staff member if borrowed equipment is not working properly.
4. I agree to return all borrowed items to the library Circulation Desk when they are due.
5. I agree to pay a \$10 processing fee in addition to replacement costs stated on the checkmarked Equipment Replacement Costs for lost items costing more than \$100.
6. I agree to pay the checkmarked replacement costs if items are lost, stolen, or damaged beyond repair while checked out in my name. In cases where damaged items can be repaired, the cost of repairs will be assessed instead of replacement costs.

Equipment Replacement Costs

<p>Altec Lansing Speakers Agreement:</p> <ul style="list-style-type: none"> ___ Speaker #1a (with controls), Altec Part No. ACS90 (\$22) * ___ Speaker #1b (without controls), Altec Part No. ACS90 (\$22) * ___ AC adapter, Altec Pt No A1664 [Input120V 50Hz 25W, Output 15V DC800 Ma] (\$5) * ___ Audio cable (RCA green) (\$5) * ___ Carrying case, Targus Model # TBC001US (\$40) * <p>Turntable Agreement:</p> <ul style="list-style-type: none"> ___ Califone Turntable, Model 1400 (\$150) * <p>Overhead Projector Agreement:</p> <ul style="list-style-type: none"> ___ Bell & Howell 301 overhead projector (replacement 3M 1610MMM, \$125) * 	<p>Cables and Cords Agreement:</p> <ul style="list-style-type: none"> ___ USB "A" to "B" cable (\$15) * ___ S-Video cable (\$12) * ___ Monitor (VGA/RGB) cable (blue) (\$31) * ___ Stereo Audio Cable (red and white) (\$10) * ___ Video Cable (yellow) (\$5) * <p>Electrical Cord Agreement:</p> <ul style="list-style-type: none"> ___ Electrical extension cord (25-foot, \$10) * ___ Carrying case (\$5) * <p>Cassette Recorder Agreement:</p> <ul style="list-style-type: none"> ___ Sharp RD-764AV cassette recorder (replacement Sony TCM929, \$25) *
<p>Canon Projector Agreement:</p> <ul style="list-style-type: none"> ___ Canon Multimedia Projector LV-X2 (\$2500) * ___ Electrical cord, Canon Part No. DY5-0032 (\$43) * ___ Monitor (VGA) cable (\$5) (connects projector to a PC monitor output) * ___ Video splitter cable (\$5) (RCA yellow/red) * ___ USB A to B cable (\$30) (connects projector & PC via Remote Control #2) * ___ Mouse Cable, LV-CA25 (\$60) (controls PS/2 mice via RemoteControl #2) * ___ Remote Control #1, CanonPt. No. DY5-0028 (\$140) (controls projector only) * ___ Remote Control #2, Canon LV-RC01 (\$80) (controls projector, laser pointer, and mouse) * ___ Manual for projector * ___ Manual for Remote Control #2 * ___ Carrying case, InFocus PartNo.CA-BRIEFCASE-UNIV (\$90) * ___ Internal lamp LV-LP15, Item 8441A001, Canon Part No. DY5-0202 (\$412) <p>Emerson Boombox Agreement:</p> <ul style="list-style-type: none"> ___ Emerson CD/cassette/radio player, Part No. PD6548BL (\$49) * 	<p>Kodak Slide Projector Agreement:</p> <ul style="list-style-type: none"> ___ KodakEktagraphic Slide Projector, Model E (\$640) * ___ Remote control (\$15) * ___ Remote extension cord (\$20)* ___ Slide carousel (\$6) * ___ Projector lamp, Sylvania DEK-DFW (\$30) * ___ Manual * ___ Carrying case (\$64) * <p>Polaroid Camera Agreement:</p> <ul style="list-style-type: none"> ___ Polaroid 600 Still Camera (\$45) * ___ Carrying case (\$15)* ___ Manual * <p>Projection Screen Agreement:</p> <ul style="list-style-type: none"> ___ Tower Projection screen, 50" x 50" (\$200) * ___ Sears Lenticular Projection screen, 60" x 60" (\$160) * ___ Carrying case, Draper Consul tripod, 70" x 70" (\$60) *
<p>Canon Digital Video Camcorder Agreement:</p> <ul style="list-style-type: none"> ___ Canon ZR 10: Digital Video Camcorder (\$600) * ___ Power adapter and electrical cord (\$150) * ___ STV-250 stereo video cable (\$22) * ___ 1394 4-pin to 4-pin cable (\$33) (connects camera to laptop) * ___ 1394 4-pin to 6-pin cable (\$35) (connects camera to desktop PC or MAC) * ___ Battery pack BP-511 (\$125) ___ Instructional manual (\$10, downloadable at canon.com) * ___ Carrying case (\$70) * <ul style="list-style-type: none"> ___ Canon ZR 850: Digital Video Camcorder (\$340) * ___ Power Adapter, Canon CA-590, Part No. D85-1671-000 (\$100) * ___ STV-250N Stereo Video Cable, Pt No. 3067A002AA (D82-0590-201) (\$22) * ___ 1394 4-pin to 4-pin cable (\$32) (connects camera to laptop) * ___ 1394 4-pin to 6-pin cable (\$32) (connects camera to desktop PC or MAC) * ___ USB Cable, IFC-300PCU, Part No. 6906A001AA (\$10) * ___ Battery pack BP-2L 14 (\$80) ___ Wireless Controller, Canon WL-D85, Part No. D83-0712-000 * ___ Instructional manual (\$10, downloadable at canon.com) * ___ Carrying case, Canon SC-2000 (\$50)* <p>Tripod Agreement:</p> <ul style="list-style-type: none"> ___ Tripod for Canon ZR-10 and ZR-850, Sunpak 2001-UT (\$20) * ___ Carrying case, Bogen F/3001 & 3411, SKU B03279B (\$45) * 	<p>Sharp Projector Agreement:</p> <ul style="list-style-type: none"> ___ Sharp Projector PG-A20X (\$1804) * ___ Electrical cord, Sharp Part No. QACDDA016WJPZ (\$25) * ___ Monitor (VGA/RGB) cable, Sharp Part No. QCNWGA012WJPZ (\$31) * ___ Video cable (RCA yellow) (\$5) * ___ Remote control, Sharp Part No. RRMCGA187WJSA (\$22) * ___ Remote receiver and USB cable, Sharp Part No. ANMR1EL (\$134) * ___ Adaptor (RS-232C), Sharp Pt No. QCNWGA015WJPZ (\$23) & serial control crossover cable (RS-232C), Stonewall Cable Pt No. 2-2260-2000 (\$33) * ___ Manual, Sharp Part No. TINS-A850WJZZ (\$22) * ___ Carrying case, Dell Part No.310-8364 (\$40) * ___ Internal lamp, Sharp Part No. BQC-PGA20X/I1 (\$400) <p>ViewSonic Projector Agreement:</p> <ul style="list-style-type: none"> ___ ViewSonic Projector PJ256D (\$1600) * ___ Electrical cord, ViewSonic Part No. A-00003327 (\$12) * ___ Monitor (VGA) cable (\$5) * ___ Video cable (\$5) (RCA yellow) * ___ USB A to B cable (\$30) (connects projector to a PC monitor output) * ___ Remote control, ViewSonic Part No. A-00003329 (\$52) * ___ S-Video cable (\$15) * ___ Manual, Quick Start Guide * ___ Carrying case, InFocus Part No. CA-BRIEFCASE-UNIV (\$90) * ___ Internal lamp,ViewSonic RLC-009 (\$360)
<p>Dell Laptop Agreement:</p> <ul style="list-style-type: none"> ___ Laptop (\$1,740) * ___ Power adapter and electrical cord (\$75) * ___ Carrying case (\$36) * ___ Mouse (\$20) * ___ Network cable (\$6) * ___ Internal Wireless LAN card (\$50) ___ Internal battery (\$175) 	<p>Sony Digital Still Camera Agreement:</p> <ul style="list-style-type: none"> ___ Sony Digital Still Camera MVC-FD73 (\$325) * ___ External battery charger with AC adapter (\$60) * ___ Carrying case (\$40) * ___ Internal battery pack NP-F330 (\$125) <p>Headphones Agreement:</p> <ul style="list-style-type: none"> ___ SchoolMate Headphones HA2/MS-2F (\$13) *